

VC/ NOTICE NO. 44 /AY 2024-25

DATE: 07/05/2025

NOTICE

First Year Degree Students of all courses who have taken admission through **First**, **Second**, **Third Merit** as well as **In-House** Admission (Arts, Commerce & Science) for the Academic Year 2025-2026 are hereby informed that physical verification of their documents will be done in the college as per the schedule given below.



Principal



<u>VERIFICATION CHART OF ADMITTED STUDENTS</u> <u>First Year Degree, 2025-2026</u>

Timing: 10.00 am to 4.00 pm. (NEW CAMPUS)

CL/ASS	Date	Room No. for Verification
F.Y.B.Com. (A & F), F.Y.B.Com. (B & I), F.Y.B.Com. (Invst. Mgmt.), F.Y.B.Com. (Fin. Markets), F.Y.B.Com. (Fin. Mgmt.)	28 st May to 10 th June	424 (4 th Floor)
F.Y.B.Sc. (IT) F.Y.B.Sc. (CS), F.Y.B.Sc (Data Science), F.Y.B.Sc. (BT), F.Y.B.Sc. (Bio-chem)	28 ST May to 10 th June	425 (4th Floor)
F.Y.B.A., (All GROUPS) , F.Y.B.Sc (All GROUPS)	16 th May to 10 th June	427 (4th Floor)
F.Y.B.A.M.M.C, F.Y. (FTNMP), F.Y.B.Com Management Studies	28 ST May to 10 th June	428 (4 th Floor)
F.Y.B.Com	16 th May to 10 th June	417/418 (4th Floor)





DOCUMENTS REQUIRED FOR FIRST YEAR ADMISSION (DEGREE COLLEGE)

Student should bring the following documents for verification (General Category & Reserved Category)

- 1. Printed Pre-enrolment Admission form of University of Mumbai
- 2. Printed Admission form of VIVA College.
- 3. Original H.S.C. Marksheet (Only for verification)
- 4. Attested 2 Xerox copies of H.S.C. Marksheet (if someone has failed, then Xerox copies of pass & failed marksheet should also be submitted)
- 5.Original Leaving Certificate.(only for verification)
- 6. Attested 1 Xerox copies of Physically Challenged Certificate issued by competent authority. (If applicable)
- 7. Xerox copey of Payment receipt
- 8. Aadahar Card 2 Xerox copies
- 9. ABC (Academic Bank Credit) Registration Copy

Document Submission for Reserved Category Benefits Students

- 1. Original Caste Certificate. (only for verification) & Attested 2 Xerox copies.
 - 2. 2 Xerox copies Income Certificate (current year 2025-26) (if applicable)
 - 3. 2 Xerox copies EWS Certificate (if applicable)
 - 4. 2 Xerox copies DOMICILE Certificate (if the student is from MAHARASHTRA)



Documents Required for First Year Eligibility Admission (Other State/Board/University)

Admission (Other State/Board/University)		
1	Migration Certificate & Transfer Certificate(Original) along with 5 attested Xerox Copy	
2	Transfer Certificate (along with ZP Counter sign for U.P Board Original) along with 5 attested Xerox Copy	
3	12th Marksheet & Passing Certificate (Original) along with 5 attested Xerox Copy	
4	10th Marksheet & Passing Certificate along with 5 attested Xerox Copy	
5	Affidavit along with Gap Certificate (if applicable) along with 2 attested Xerox Copy	

NOTE: At the time of scrutiny, if any discrepancy is found in the application form/s of the candidate/s to whom admission is granted in respect of Eligibility of Minimum Marks, Genuineness of Statement of Marks, Caste Certificate, requirement of documents (for students from Maharashtra Boards & other than Maharashtra Board) etc., the admission to respective course may be cancelled by the College.

